

YARNELL FIRE DISTRICT
FIRE BOARD MINUTES, RER SESSION

January 22, 2014

1. CALL TO ORDER:

Chair Arlon Rice called the meeting to order at 10:07 AM

2. Pledge of Allegiance and Roll Call of Board Members:

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan, Member of Large Frances Lechner . Member at Large Kevin O'Donnell was not present. Attendance of the Public noted on attached document.

3. Approval of Draft Minutes:

Motion made by Richard, seconded by Francis, approved by all, to approve regular session December 20, 2013 minutes.

Motion made by Richard, seconded by Frances, approved by all, to approve special session January 6, 2014 minutes with 5 corrections.

Approval of Executive session of Dec.20, 2013 is rescheduled until our next regular meeting.

4. Reports and Correspondence:

a. Chairman's Report: Pete Anderson will receive a payout of \$110,000 from SCF AZ Insurance in settlement for an injury of 12-29-2004, so will no longer receive monthly checks for this. (See Attached
Nina's hours will be extended, as needed up to 40 hours/month for Administrative Coordination, formerly provided by Sallie Foster.

b. Secretary's Report: Our corrected Annual Report has been received, so will be in the mail later today. (See Attached.)

c. Treasurer's Report : (see attached)

Richard presented : Profit and Loss Budget vs Actual and Reconciliation Summaries through December 31, 2013:

General Fund \$49,632.99

Donations and Grants \$117,379.87

Capital Reserve Fund \$58,737.66

Pension and Relief Fund \$74,554.15

Richard announced that \$18,480 of new money will be arriving to add to Donations and Grants.

Motion to accept this report, as presented, made by Frances. Seconded by Carole.

Motion carried.

- d. Chief's Report:** (see attached) In addition, he discussed and we agreed to sign the Revised and Restated Intergovernmental Agreement (This is a co-op) which will allow us to purchase office and EMS supplies at a lower cost. (See Attached.) There is no charge to be a part of this coop. Motion made by Richard. Second by Frances.

Motion carried.

Also, Ben reported that we need for much more hose to be able to fight local wildland fires.

Finally, Ben reported the results of his town siren investigation . One company sent as map of the reach of 2 sirens. Ben will request the price of this and also the elevation that will be reached by the sirens.

5. OLD BUSINESS:

- a.** Budget discussion: (See Attached P/L Budget vs Actual 7-1-13 to 12-31-13). We need about \$100,000 in Capital Reserve. As we are totally dependent on county property taxes, we need to limit expenses to less than that. These public funds will decrease due to the fire. We are still unsure of the amount that we will get at this time. We possibly may legally use funds from Donations/Grants for training and equipment purchase, maintenance and repair. All money for wages must come from public funds.

- b.** AFDA conference report by Frances: She requested that Carole order a Robert Rules of Order for the department. We noted that Ben is usually our information officer. We will participate in the Fire Wise campaign. We may request a Fire Wise instructor to come to our community. We need more prevention instruction for residents in the area of medical problems.

6. NEW BUSINESS :

- a.** Chief's evaluation blanks were provided to the board. They are to be completed by our Feb. 24, 2014 meeting. Ben's evaluation period will start in October, 2013, when he was promoted.

- b.** Pension/Relief report will be rescheduled for the next meeting of Feb. 24, 2014.

- c.** Arlon and Carole signed the Workman's Comp resolution for insurance purposes. (See Attached.)

- d.** A letter will be sent to Claude Mattox by Frances regarding closeout of our contract with him and also many thanks for his assistance. A donation receipt for cabinets will be sent to our donor by Ben.

- e.** We moved to accept donations of two parcels of land near Ashfork. One is

juniperwood, unit 1, 40 acres ; the other is juniperwood unit 4, 40 acres. Motion was made by Frances. Second by Richard. Motion carried by all.

Ben will provide a final report on this at the next regular meeting.

f. We did not go into Executive Session as this was not necessary. There was not yet enough information on issue #2. the personnel matter, so this will be rescheduled.

#1. Bids on asphalt paving and helipad: (See Attached) We reviewed two bids, one from Calvary Paving in Wickenburg and one from Asphalt Paving and Supply, Inc in Prescott Valley. Both bids were very similar, but the one from APSI also provided for removal of the trash of the old pavement. Frances made a motion to sign and complete the contract with APSI. Arlon seconded. Motion carried by all.

7. CALL TO THE PUBLIC: No members of the general public attended the meeting. YFD firefighter, Captain Sam Portillo attended.

8. ADJOURNMENT

Meeting was adjourned by Arlon Rice at 12:40 PM.

The regular meeting usually held on February 17 will be cancelled due to President's Day. As a result, the next regular session will be held on February 24 at 10AM at the fire station.

A special meeting for board budget discussion will be held February 3, 2014 at 10AM at the fire station.

Respectfully Submitted,

Carole Ryan, Board Secretary