

YARNELL FIRE DISTRICT
FIRE BOARD MINUTES, REGULAR SESSION
March 19, 2018

1. CALL TO ORDER:

Chair Arlon Rice called the meeting to order at 10:05 AM

2. Pledge of Allegiance and Roll Call of Board Members:

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan . Members at Large: Kevin O'Donnell , Donna Gordon. Chief Ben Palm. Safer Grant/Grant Specialist Denise Roggio .

3. Approval of Draft Minutes:

A. Richard made a motion to approve the March, 2018 special session minutes as provided. Kevin seconded. Motion carried by all.

Richard made a motion to approve the Feb.26 minutes as provided. Arlon seconded. Motion carried by all.

4. Reports and Correspondence:

A. Chairman's Report: No report.

B. Secretary's Report: No report.

C. Treasurer's Report: (See attached)

Richard presented: Profit and Loss, Budget vs Actual and Reconciliation Summaries through the end of February , 2018.

Income \$3,937.13 FDAT \$542.00

Capital Reserve Fund: \$5, 707.33

General Fund: \$ 5,486.94

Donations and Grants:\$ 3,787.53

Pension and Relief Fund:\$ 20,924.52

Wildland fire:\$7,351.7-

Yarnell Training Center: \$ 4,243.29 This is non tax related money from our EMT classes.

Carole made a motion to approve this treasurer's report as reported. Kevin seconded.

Motion carried by all.

D. **Chief's Report:** (see attached). John Rice will be leaving YFD on 3-26-18 for a new position in Yuma.

There will be a meeting on 4-3-18 with S. Rickman of Yavapai Country Health Clinic regarding potential

for coming to Yarnell and use of our Admin Building..

Chief received a letter from regarding smoke problems in Glen Ilah from some

residents. . If using a burn barrel with a screen on top, a fire permit is not needed.

E. **Safer Report and Grant Report:** (See both attached). SAFER Grant ends March 16, 2018.

We still have money left in the uniform fund but we are not able to use this. Our next chance to apply for a Safer

Grant will be March 26, 2018 for next year. We will know by October if we get it. We will allocate differently for the next grant so that we are able to use all of it.

We have paid \$ 1,179 of our match for the FEMA Fire Prevention and Safety Grant. We still need to pay a match of \$1,478. Total Federal Funds awarded of \$53,159.

Denise is applying for all available grants at this time.

5. OLD BUSINESS:

A. We will approve the final 2017 Audit at the next meeting.

B. The Radio Agreement will cost us \$1000. for the first year (2018/2019) for repeater fees which will include equipment and installation. The following year will cost about \$750 for 2019/2020. Richard made a motion to submit this agreement by July 1, 2018. Arlon seconded. Motion carried by all.

C. We have requested that the font be larger and that there be a bold line after the tax rate on our 2018/2019 budget statement.

D. Richard made a motion to adopt this budget for publication, with the corrections of the bold line and the larger font. Carole seconded. Motion carried by all. The next regular meeting of April 23, 2018 will be the public hearing for this budget, as required by statute.

Our budget meeting of April 2nd will be cancelled. Our usual April meeting of April 16 will be moved one week to April 23, 2018 for sufficient publication time.

Richard made a motion to accept the Chief's Proposed 2019-2020 estimated budget. Carole seconded. Motion carried by all.

E. Travel Policy 0016 will be discussed/approved at the next regular meeting.

F. These grant challenges were discussed by Denise previously . (See 4.E)

6. NEW BUSINESS

A: a. Richard made a motion to go into executive session to discuss the Chief's Evaluation results at 10:30AM. Kevin seconded.

b. Return to regular session at 10:38AM.

B. There are no changes in the Chief's 2018/2019 Contract. Carole made a motion to approve Chief's July 1, 2018- June 30, 2019 contract, dated today, March 19, 2018. Richard seconded. Motion carried by all.

C. This upcoming meeting was discussed previously See 4-D

D. Condolences to Board Member Donna Gordon whose house burned down last week. She reported excellent control of the situation by multiple fire depts.

7. Call to the Public: none in attendance.

8. ADJOURNMENT: 11:45 AM Next regular meeting will be on April 23, 2018.

Respectfully submitted Carole Ryan, YFD Sec'y