

YARNELL FIRE DISTRICT
FIRE BOARD MINUTES, REGULAR SESSION
February 26, 2018

1. CALL TO ORDER:

Chair Arlon Rice called the meeting to order at 10:04 AM

2. Pledge of Allegiance and Roll Call of Board Members:

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan . Members at Large: Kevin O'Donnell , Donna Gordon. Chief Ben Palm. Safer Grant/Grant Specialist Denise Roggio .

3. Approval of Draft Minutes:

A. Richard made a motion to approve the January 22, 2018 minutes as provided. Kevin seconded. Motion carried by all.

Richard made a motion to approve the February 12 special minutes as provided. Kevin seconded. Motion carried by all.

4. Reports and Correspondence:

A. Chairman's Report: Bill Wittington sent his bill for USDA grant assistance-\$1500.00 after a discount. We are still waiting for the USDA grant funds.

B. Secretary's Report: No report.

C. Treasurer's Report: (See attached)

Richard presented: Profit and Loss, Budget vs Actual and Reconciliation Summaries through the end of January , 2018

Capital Reserve Fund: \$5, 703.30

General Fund: \$ 200.00

Donations and Grants:\$ 18,514.15

Pension and Relief Fund:\$ 19,199.28

Wildland fire: \$8,039.28

Yarnell Training Center: \$ 3,686.14. This is non tax related money from our EMT classes.

Carole made a motion to approve this treasurer's report as reported. Arlon seconded.

Motion carried by all.

D. **Chief's Report:** (see attached). Average response time 5 min 8 sec. Still under 6 min. Takes longer if on the hill. Also, the firemen have to return to the station to get the engines if the

temp is under 32 degrees. Otherwise the engine would be at a fireman's home for a more rapid response. Returning to the station for the truck will of course take longer.

Red Cross, Auxiliary and YFD have installed 30 fire detectors in local houses via owner requests, including the house in Glen Ilah which burned last December. This probably saved their lives. (see Attachment)

403 Engine is not working well.

ISO inspection last week. Looked good but no results available for awhile. This helps to determine homeowner's insurance rates in our area.

E. **Safer Report and Grant Report:** (See both attached). For our next FEMA grant application, we will use the coalition rather than just YFD.

SAFER Grant ends March 16, 2018.

5. OLD BUSINESS:

A. Our 2017 audit was sent to Yavapai Country. We do not have the hard copy from the accountant yet.

B. Arlon is developing a Board Packet for new Board members. So far, he has added Principles of Ethical Conduct for government Offices and Employees, Making Ethical Decisions. Conflict of Interests, Criminal Statutes, And Fire District Law. He will be adding more.

C. Board Policy 0016- Allowed Board reimbursement for distant required meetings. Mileage rate changes annually. Carole made a motion to accept this previously rescinded policy as presented. Donna seconded. Motion carried by all. (See attachments)

D. We do not have this Radio Agreement yet. It will be a budgetary item. Involved are Williamson Valley, Peoples Valley. Bagdad, Wihoit, and YFD.

E. Still a \$75,000 2018-2019 budget shortfall. This money will hopefully come from wildland fires- tender and ambulance use, chief's medical bag, auxiliary events, the race, etc. Always a concern. Leftover money from 2017/2018 will get us through until the new Yavapai Country property tax money arrives in the Fall.

Denise will be paid for ½ time from a grant that will be available from March through September. Then her wage will come from the new budget and percentages of her successful grants.

6. NEW BUSINESS

A: Arlon provided data regarding a refurbished Type 2 Fire Engine. We will pay for this through an emergency grant or refinancing, when the time comes. Our old engine is still in working condition but not worth putting repair money into .

B. The Chief's blank annual evaluation sheets were passed out. These must be completed to turn in by our next special meeting in 1 week.

C. The Chief wants us to be able to purchase money orders from the USPO with our cash so this money can be mailed to Yavapai Country rather than the need for a special trip up there.

Carole made a motion to accept this proposal, as stated. Richard seconded. Motion carried by all.

7. Call to the Public: none in attendance.

8. ADJOURNMENT: 11:58 AM Next regular meeting will be on March 19, 2018.

Respectfully submitted Carole Ryan, YFD Sec'y