

**PLEASE READ THIS NOTICE PRIOR TO APPLYING FOR A
POSITION AT YARNELL FIRE DISTRICT**

In order to be considered for employment at Yarnell Fire District, an established government agency, please be advised that your fingerprints will be used to check the criminal history records of the FBI.

If you have a criminal history record, the officials making a determination of your suitability for the job, license or other benefit must provide you the opportunity to complete or challenge the accuracy of the information in the record. You should be afforded a reasonable amount of time to correct or complete the record (or decline to do so) before officials deny you the job, license, or other benefit based on information in the criminal history record.

The procedures for obtaining a change, correction, or updating of your FBI criminal history record are set forth in Title 28, Code of Federal Regulations (CFR), Section 16.30 through 16.34. Information on how to review and challenge your FBI criminal history record can be found at www.fbi.gov under “identity History Summary Checks” or by calling (304) 625-5590.

To obtain a copy of your Arizona criminal history in order to review/update/correct the record, you can contact the Arizona Department of Public Safety Criminal History Record Unit at (602) 223-2222 to obtain a fingerprint card and a Review and Challenge packet. Information on the review and challenge process can be found on the DPS website (www.dps.gov).

YARNELL FIRE DISTRICT- EMPLOYMENT APPLICATION

EMPLOYMENT HISTORY

PLEASE LIST THE LAST 10 YEARS OF EMPLOYERS, MOST RECENT EMPLOYERS FIRST
(OBTAIN ADDITIONAL EMPLOYMENT HISTORY PAGES IF NECESSARY)

EMPLOYER: _____ TYPE OF BUSINESS: _____

JOB TITLE: _____ EMPLOYED FROM: _____ TO: _____

SUPERVISOR NAME: _____ PHONE: _____ E-MAIL: _____

COMPLETE ADDRESS: _____

HOURS WORKED PER WEEK: _____ REASON FOR LEAVING: _____

EMPLOYER: _____ TYPE OF BUSINESS: _____

JOB TITLE: _____ EMPLOYED FROM: _____ TO: _____

SUPERVISOR NAME: _____ PHONE: _____ E-MAIL: _____

COMPLETE ADDRESS: _____

HOURS WORKED PER WEEK: _____ REASON FOR LEAVING: _____

EMPLOYER: _____ TYPE OF BUSINESS: _____

JOB TITLE: _____ EMPLOYED FROM: _____ TO: _____

SUPERVISOR NAME: _____ PHONE: _____ E-MAIL: _____

COMPLETE ADDRESS: _____

HOURS WORKED PER WEEK: _____ REASON FOR LEAVING: _____

EMPLOYER: _____ TYPE OF BUSINESS: _____

JOB TITLE: _____ EMPLOYED FROM: _____ TO: _____

SUPERVISOR NAME: _____ PHONE: _____ E-MAIL: _____

COMPLETE ADDRESS: _____

HOURS WORKED PER WEEK: _____ REASON FOR LEAVING: _____

YARNELL FIRE DISTRICT – EMPLOYMENT APPLICATION

EDUCATION, DEGREES, CERTIFICATES AND/OR LICENSES

EMS: COLLEGE/PROGRAM NAME _____ GRADUATION DATE: _____

DO YOU HAVE AN ARIZONA EMT OR PARAMEDIC CERTIFICATION? YES _____ NO _____
(IF YES, PROVIDE THE NUMBER) _____ AND ATTACH A COPY OF THE CERTIFICATION CARD TO THIS APPLICATION)

DO YOU HAVE A NATIONAL EMT OR PARAMEDIC CERTIFICATION? YES _____ NO _____
(IF YES, PROVIDE THE NUMBER) _____ AND ATTACH A COPY OF THE CERTIFICATION CARD TO THIS APPLICATION)

DO YOU HAVE AN ARIZONA CPR CERTIFICATION? YES _____ NO _____
(IF YES, ATTACH A COPY OF YOUR CERTIFICATION CARD TO THIS APPLICATION)

FIRE SERVICE: COLLEGE/PROGRAM NAME _____ GRADUATION DATE: _____
(ATTACH A COPY OF YOUR CERTIFICATION OR DEGREE TO THIS APPLICATION)

HIGH SCHOOL: _____

COLLEGE(S): _____ DEGREES: _____

ADDITIONAL EDUCATION/TRAINING/SKILLS: _____

BRIEFLY DESCRIBE WHY YOU ARE INTERESTED IN WORKING FOR THE YARNELL FIRE DISTRICT

MAY THE YARNELL FD CONTACT YOUR PREVIOUS EMPLOYERS / SUPERVISORS? YES _____ NO _____

LIST THREE PEOPLE WHO CAN BE CONTACTED FOR REFERENCES
(NO RELATIVES, FORMER SUPERVISORS, OR HOUSEMATES)

NAME _____ PHONE _____

NAME _____ PHONE _____

NAME _____ PHONE _____

APPLICATION QUESTIONS

YES answers to the following two questions will not necessarily result in denial of volunteer employment. YFD will consider all the circumstances, including the date and nature of events which have led to the actions described below. Your written explanation will assist us in determining your eligibility, qualifications and suitability for employment. Attach additional sheets if necessary.

Have you ever been arrested for, convicted of, admitted committing, are awaiting trial, or have been placed on probation for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? You must answer YES even if the matter was later dismissed, deferred, vacated, expunged or had any other legal action taken that may have removed the matter from court records. If you answer YES, you must provide dates of the proceedings, the court where the proceedings occurred, a statement of the accusation against you and the final disposition of the case(s).

_____ YES _____ NO

Explanation:

Have you ever been dismissed, fired or released from any position, paid or volunteer held for any length of time, resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? You must answer YES even if the matter was later resolved with any form of settlement or severance agreement, regardless of its terms. If you answer YES, you must provide the date of termination of employment, the name, address and telephone number of the employer(s) and a statement of the alleged reasons for termination

_____ YES _____ NO

Explanation:

YARNELL FIRE DISTRICT – EMPLOYMENT APPLICATION

Releases, Acknowledgements, and Authorizations

I authorize investigation of all information contained in this application and specifically authorize my employers and references to give the Yarnell Fire District any and all information concerning me, and by doing so I release all persons, schools, companies, corporations, credit bureaus, government agencies, and medical personnel from any liability for any damage that may result from furnishing information to the Yarnell Fire District.

I agree to submit to alcohol and/or drug screening tests, if requested of me, at any time prior to, or during my employment, including but not limited to urinalysis test, polygraph test, blood test, hair sampling, random or announced testing, with or without reasonable suspicion.

I agree to provide two sets of fingerprints which I acknowledge will be submitted to the Arizona Department of Public Safety for a Criminal Background Check

In consideration for my employment, I agree to conform to the Yarnell Fire District and District policies, practices, rules, regulations and guidelines which may be changed from time to time. I further agree that my employment and the terms and benefits provided to me is not intended to, and does not, constitute any contractual relationship, is for no definite period of time, and is terminable by me or the District with or without notice or cause. No oral statements or representations made either before or during employment can change or modify this non-contractual and at-will relationship.

In further consideration for my employment, I understand and agree that there are other forms, statements, and provisions that must be completed and agree to, and that those forms, statements, and provisions are part of this application and will be included within my employment records.

By signing this application I acknowledge that my initials in the boxes above mean that I have read, understand, and agree to the employment conditions above. Furthermore, by signing this application I certify under penalty of law that the information provided anywhere in this application is true, correct, and complete to the best of my knowledge and belief; I understand and agree that if any information provided in this application is false I may be terminated immediately.

Applicant's Signature _____ Date _____

The Yarnell Fire District is an Equal Opportunity Employer. The District does not and will not discriminate in employment and personnel practices on the basis of race, sex, age, handicap, religion, national origin or any other basis prohibited by applicable law. Hiring, transferring and promotion practices are performed without regard to the above listed items.

OFFICE USE ONLY

APPLICANT ON LIST: YES: _____ NO: _____ HIRE DATE: _____

ID NUMBER _____ FIRST RADIO ID NUMBER _____

FIRE CHIEF NAME / SIGNATURE: _____ / _____ DATE: _____