

## YARNELL FIRE DISTRICT

### FIRE BOARD MINUTES, REGULAR SESSION January 28, 2019

#### **1. CALL TO ORDER:**

Chair Arlon Rice called the meeting to order at 10 AM

#### **2. Pledge of Allegiance and Roll Call of Board Members:**

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan . Members at Large: Donna Gordon, Kevin O'Donnell . Chief Shearer. Grant Specialist Denise Roggio

#### **3. Approval of Draft Minutes:**

- A. Richard made a motion to approve the December 17, 2018 regular minutes as provided. Arlon seconded. Motion carried by all.

#### **4. Reports and Correspondence:**

- A. Chairman's Report: (none)  
B. Secretary's Report: (none)  
C. Treasurer's Report: (See attached)

As of 12/31/18: Capital Reserve: 554.34 ; General Fund: 46,572.37; Donations and Grants: 33,003.83 ; Pension and Relief Fund: 6,153.80; Wildland Fire: 9,995.28 ; Yarnell Training Center 1,162.65  
2018 Real Estate Taxes received (from 2018) 15,778.33 (from 2017) 641.87 .; FDAT 1,797.35 ;Personal Property (2018) 123.84 Our loan from YC has not been taken out yet. Just the interest was taken.

Carole made a motion to accept this treasurer's report as presented. Donna seconded.

Motion approved by all.

- D. **Chief's Report:** (see attached).  
E. **Safer Report and Grant Report:** (See attached) Safer Grant delays due to the government shut down. Money due has not received yet. AZ DOHS recommended us for 3 new radios. Also Denise will be applying for other new grants.

#### **5. OLD BUSINES:**

- A. and B.- these are tabled for now.  
C. The Chief, Denise, Arlon and Richard attended the annual AFDA conference. Kevin is almost caught up on his required class hours. He will complete one online. Carole, Kevin and Donna will have to attend in 2021 after the next election. Denise reported that there are some new requirements. This includes the requirement that 5 years of minutes must appear on our website.  
D. We had a teleconference with our CPA, Ann Wenzel, at 10:45AM. She reviewed the new Annual Report-Cash Basis ending June 30, 2018. She indicated that we are doing very well. She suggested that we may need to account for shifts from one fund to another with Board approvals, as these need to be in the Board minutes. We can set a

minimal amount that will not require Board approval.

Richard made a motion to approve the Yarnell Fire District Reviewed Annual Report- Cash Basis, June 30, 2018, as provided. Carole seconded. Motion carried by all.

#### **6. NEW BUSINESS**

- Chief Jeff Shearer's new contract was presented and signed. (See Attached) Richard made a motion to accept this document as provided. Carole seconded. Motion carried by all.
- Indemnification Agreement for Fuels Project with Model Creek School between Yarnell Elementary School District and Yarnell Fire district was presented and signed . (See Attached). Richard made a motion to accept this document as provided. Kevin seconded. Motion carried by all.
- The roof on the Admin Building has been leaking for years and must be repaired in order to prevent further building damage. Stapleton Roofing in Phoenix has made an offer to repair/replace roofing on this entire roof with the owner working free as a volunteer,. We will pay for his crew of 3 and the materials needed. Some materials may already be available for us. These were purchased 2 years ago to repair this roof so have been sitting in the sun on a trailer for this period. Some may no longer be useable. This money will be paid through our Donations/Grants fund.

Arlon made a motion that we proceed with this roofing replacement on the Admin Bldg with advisement of cost and materials. Richard seconded. Motion carried by all.

- Ben Palm, our previous Chief, has consented to act in the position of Asst Chief/Captain with a salary to be based on actual scheduling. This is considered a volunteer position with a required number of hours/month (usually 24 hours twice/month) to be provided. In this position he can take our ambulance out as a medic during wild fire season which will make money both for YFD and himself. He has agreed to come to assist Chief Shearer whenever requested and always be available by phone.

Richard made a motion to approve this position of Assistant Chief. Arlon seconded. Motion carried by all

#### **7. Call to the Public: (None in attendance)**

#### **ADJOURNMENT at 11:57 AM**

Our next regular meeting will be February 25, 2019 which is one week later than our usual due to the President's Day holiday on Feb 18, 2019.

Respectively submitted Carole Ryan, YFD Sec'y