

**YARNELL FIRE DISTRICT**  
**FIRE BOARD MINUTES, REGULAR SESSION**

**August 21, 2017**

**1. CALL TO ORDER:**

Chair Arlon Rice called the meeting to order at 10:03 AM

**2. Pledge of Allegiance and Roll Call of Board Members:**

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan. Members at Large: Donna Gordon, Kevin O'Donnell . Chief Ben Palm and Safer Grant/Grant Specialist Denise Roggio in attendance.

**3. Approval of Draft Minutes:**

A. Richard made a motion to accept the Regular minutes for July 17, 2017 as reported.

Kevin seconded. Motion carried by all.

**4. Reports and Correspondence:**

A. Chairman's Report: none

B. Secretary's Report: none

C. Treasurer's Report: (See attached)

Richard presented: Profit and Loss, Budget vs Actual and Reconciliation Summaries through the end of July, 2017.

Capital Reserve Fund: \$5,678.59

General Fund: \$ 739.65

Donations and Grants:\$ 4, 483.62

Pension and Relief Fund:\$ 17,822.28

Wildland fire: \$28,628.39

Yarnell Training Center: \$3,227.14 This is non tax related money from our EMT classes.

Carole made a motion to approve this treasurer's report, as stated. Arlon seconded. Motion carried by all.

D. **Chief's Report:** (see attached) . We may soon have 3 Paramedics .

E. **Safer Report and Grant Report:** (See both attached). YRMC will do the full physicals for 3-4 of our firefighters, as is required to be able to spend the money from the Grant for new turnouts before the Grant expires. Cost of these is still in question, but the rate will be reasonable in comparison to other sources for these full physicals.

Total grants and donations as of August 21, 2017 is \$61,365.69

**5. OLD BUSINESS:**

A. Chamber/YFD issues: the Closed sign for the Chamber was taken down because people interpreted this as a Closed sign for YFD. The Chamber info rack has not been returned to the front of the admin building. More discussion on Chamber /YFD issues next month at our regular meeting.

B. The YFD Board of Directors has approved/signed Resolution 2017-5B-8/21/17 for charging and implementing mitigation rates for emergency and non-emergency services by YFD according to established hourly rates. Richard made a motion to approve an increase rate of 12% payment for this recovery service. Kevin seconded. Motion carried by all.

**6. NEW BUSINESS:**

A. We are offered a grant from USDA for \$77,600, plus an additional a low interest rate (3.25% 16 year) loan of \$50,400 which will cost us \$338.00/month, with no prepayment penalty. This is currently being reviewed by our attorney, Bill Wittington and Associates, Prescott AZ. All forms have been approved and signed by Arlon Rice, YFD Board chairman, and Carole Ryan, YFD Board secretary.

This money will be used to purchase a propane generator for the station, which will be available to provide power for the community in the event of a long term outage. Funds will also be used to construct an extra bay on the station to house the ambulance. Funds may also be used for a SCBA filling station and other capital equipment purchases.

B. Richard made a motion to approve the YFD Standard Operating Guidelines , Revision 326 and Property Risk Checklist, as presented. Arlon seconded. Motion carried by all. (See attached.)

C. Richard made a motion to approve use of TSW CPAs ,Prescott AZ, at a cost of \$1,250. , for our upcoming 2016/2017 audit. Kevin seconded. Motion carried by all.

**7. Call to the Public:**

**8. ADJOURNMENT: 11:40 AM:** The next regular meeting will be on September 18, 2017 at 10AM.

Respectfully Submitted,

Carole Ryan, YFB Sec'y