

**YARNELL FIRE DISTRICT**  
**FIRE BOARD MINUTES, REGULAR SESSION**

**January 22, 2018**

**1. CALL TO ORDER:**

Chair Arlon Rice called the meeting to order at 10:04 AM

**2. Pledge of Allegiance and Roll Call of Board Members:**

Present were Chair Arlon Rice, Treasurer Richard Mayer, Secretary Carole Ryan . Members at Large: Kevin O'Donnell , Donna Gordon. Chief Ben Palm. Safer Grant/Grant Specialist Denise Roggio .

**3. Approval of Draft Minutes:**

- A. Richard made a motion to approve the December 18, 2017 minutes. Arlon seconded. Motion carried by all.

**4. Reports and Correspondence:**

- A. Chairman's Report: No report  
B. Secretary's Report: No report.  
C. Treasurer's Report: (See attached)

Richard presented: Profit and Loss, Budget vs Actual and Reconciliation Summaries through the end of December 31, 2017

Capital Reserve Fund: \$ 5,695.12

General Fund: \$ 12,647.43

Donations and Grants:\$ 21,830.27

Pension and Relief Fund:\$ 19,172.05

Wildland fire: \$14,574.61

Yarnell Training Center: \$ 3,014.34 This is non tax related money from our EMT classes.

Carole made a motion to approve this treasurer's report as reported. Arlon seconded.

Motion carried by all.

- D. **Chief's Report:** (see attached). ISO (International Standard Organization) will visit Feb 20. Their last visit was before the fire. ISO rating is required for our insurance as well as private insurance for members of the community.
- E. **Safer Report and Grant Report:** (See both attached). Denise is trying to utilize as much as possible of SAFER grant funds before March 16 deadline. She has utilized 1/3 of available

FEMA

grant funds at this time. This is a matching fund grant. This continues until August 24, 2018.

She is working on several additional grants at this time. She is hoping to obtain a grant for the purchase of a new Type 1 Fire Truck.

**5. OLD BUSINESS:**

A. We spoke by phone to our Audit accountant (TSW CPAs) in Prescott at 11AM. Questions answered. Richard made a motion to accept this information, as presented. Carole. Seconded. Motion carried by all.

We will vote for final acceptance at the next regular meeting when we will have the written report.

**6. NEW BUSINESS**

A: Our budget schedule will include special meetings on February 12, March 5 and April 2, 2018.

B. Our Regular February meeting will change to February 26 due to a holiday on our usual date.

C. Arlon discussed our need for a Board packet for new members. He will work on this.

D. We discussed new information obtained from the Statutory classes presented at the January AFDA conference. This included a more explanatory Agenda .

E. As there are now required classes that Board Members must attend, Arlon suggested that we use rescinded policy 0016 for this purpose. This will be discussed further at our February regular meeting.

F. Carole made a motion to disconnect our special phone line used to FAX due to very minimal use of this line. Richard seconded. Motion carried by all.

**7. Call to the Public:** none in attendance.

**8. ADJOURNMENT: 12 Noon** Next regular meeting will be on February 26, 2018.

Carole Ryan, YFD Sec'y